

CHILDREN'S JUSTICE ACT (CJA) Task Force
California Emergency Management Agency (Cal EMA)
Public Safety & Victim Services Program Division

Thursday April 15, 2010
Victim/Witness Assistance Center
San Diego, CA

Meeting Minutes

Members Present: Harry Elias (Chair), Catherine Stephenson (Co-Chair), Carol O'Callaghan, Wendy Wright, Jay Smith, Susan Torrence, M. Tina Williams, Lee Ann Kelly, Elizabeth DeRouen, Donald Cohon, Kathleen Cady

Members Absent: Troy Nunley, Barbara Yoshioka Wheeler, Dale Wilson, David Casey, Jeffrey Dent, Annie Lynn, Karl Porter, Richard Ruiz, Michael Grogan

Cal EMA Staff Present: Sally Hencken, Norine Hegy, Ricki Hammett

I. CALL TO ORDER AND INTRODUCTIONS

Harry Elias, Chair, called the meeting to order at 9:00 AM.

II. CALIFORNIA EMERGENCY MANAGEMENT AGENCY (Cal EMA) ANNOUNCEMENTS

Sally Hencken

- Binders - Cal EMA will keep possession of these.
- CJA three year report is due in 2011.
- Application to the Federal Government is due May 28' 2010.

IIIa. 2009 CJA FUNDS

a. Review Tribal Resource (TS) Program Scheduled to End 12/31/10

Sally asked Norine to come and speak on the program as Norine manages these grants and she spoke about how the program has worked and what hasn't. The idea of this program was to develop regional collaborations to make sure that children weren't slipping through the system regionally, that the protocols were regionally developed, case management was developed regionally.

Discussion on what to do with reverted funds:

Sally Hencken said that if we take out \$61,297, will have \$125,760 available to reallocate. CEDV in Fresno will be holding a conference with Dr. Bruce Perry. Any of the task force can go for free and it is scheduled for two days in October.

IIIb. 2010 CJA Application Budget Discussion

Motion:

Cathy Stephenson motioned that when Sally goes to Cal EMA and asks for permission to use State Operation funds, that some be used for Minimum Standard Protocol. There was a second. All in favor, none were opposed and there were no abstentions.

Harry Elias started a discussion on the \$300,000 ending 12/31/10

Discussion on allocating money for this.

Jay Smith indicated that the Task Force maintain the commitment to keep funding Tribal organizations, but not necessarily for Tribal Resource Specialist (TRS). This won't go into effect until 01/01/2011. We can take information from programs and what they need. Discussion: Should the amount be reduced to put into mentoring for CEDV? Could be much stronger if we hire someone like Jay to go out and mentor. Changed place holder name from Tribal Resource Specialist to Child Justice Tribal Assistance, for purposes of FFY 10/11 – CJA Application.

Motion:

Jay Smith motioned that we maintain the \$300,000, with the number of projects and what projects to be determined. There was a Second. All were in favor, there were none opposed, and there were no abstentions.

Jay Smith asked if when reservations for flights are made if hotels could be reserved also through the travel agency so that the task force members only have to wait to be reimbursed for per diem. Sally Hencken will get a formal response back on this.

Motion: Donald Cohon motioned to approve the budget. Cathy Stephenson second the motion. All in favor, none were opposed, and there were no abstentions

IV. Reverted Funds (\$133,000)

a. Plan for Reverted 2008 Funds

Discussion

The Task Force decided to take this action up in June; Jay Smith asked that in the June Meeting, Cal EMA, list some other recommendation of programs who are running out of money that are doing well, to give the Task Force an idea.

Sally Hencken mentioned that there will be a meeting on April 27 – 28th on the Human Trafficking Grant CJA funded that will have Subject Matter Experts (SMEs).

V. REPORT BACK – NATIONAL CITY POLICE DEPARTMENT CHILDREN EXPOSED TO DOMESTIC VIOLENCE (CEDV)

Jay Smith, Sally Hencken, and Diana Mazuka went to National City. National City was given ideas about buying equipment, training, and billing for office space and hiring outside staff. They are now approving spending and moving forward. They will be able to use \$73,000 in reverted funds. Advised them that they should call Cal EMA and get approval first and then take to supervisor.

Sally Hencken discussed possibly having a bidder's conference when Cal EMA releases an RFP to know where the grant writers are and the need to work with the grantees to help them to become stronger. Cal EMA has teleconferencing capabilities now. Lee Ann Kelly brought up that the Federal Government does this. They have phone calls and will tell grantees what they are looking for.

Harry requested information on reverted funds.

Discussion:

Harry Elias asked question – # 1, what decision, if any, do we have to make today, as it relates to reverted funds and #2, if we have to make a decision today what is Cal EMAs suggestion as to what best fulfills our need to keep our programs going and your need to fulfill your grant requirements. Sally recommended that the Task Force make a decision today, #1, that we give \$73,000 to National City and give \$31,000 to CEDV/ Fresno, augmenting their grant. Secondly with the approximate \$125,760 it is not mandatory we make a decision today, as the liquidation period has not ended. This could be moved to the June meeting and potentially incorporate that with the new line items that we're looking at on existing TS and maybe give some of that money to that particular program.

Harry Elias asked if there were any objections to follow Sally's recommendation that we re-obligate the two sums of money \$31,600 roughly to Fresno, \$73,000 to National City, back to those agencies to continue on with their existing programs

Motion: M. Tina Williams made the motion to revert the CEDV Fresno and National City funds. Susan Torrence second the motion. All in favor, none were opposed, and there were no abstentions.

Harry Elias changed item VI to discuss the Minimum Standard Working Group and the staffing issue. Catherine Stephenson said that there are several volunteers to be on a working group. Harry Elias suggested Sally follow up with those who are going to participate and get a hold of Cathy. Cathy chose a date of May 21st, Friday, at 10am in a conference room to be determined. The idea will be to work on our development of a training DVD on the minimum standard protocol, to work on a template for the protocol, and the decision of whether we want to give moneys for training efforts to compliant counties.

Kathleen Cady asked if she could bring up some of the Minimum Standard Protocols to the California Network of Child Advocacy Centers that she has recently become a board member of. The task force encouraged her to do so, for wider dissemination of information.

June Agenda:

Harry Elias brought up the issue of the task force having to have certain minimum personnel attend meetings. Sally said that there are Member Expectations and Bylaws, to determine the formal process. Harry said that in the past a letter was sent. Sally suggested Harry contact him as a peer. Harry will try to recruit at the Beyond the Bench meeting, which brings together all the Juvenile court judges in California. Harry doesn't want to ever be in the position where the Federal Government says the Task Force is not properly filling spots.

Meeting adjourned at 11:14 am